



26 June 2018

MEMORANDUM NO. 2018-039

TO : ALL ELECTRIC COOPERATIVES (ECs)

SUBJECT : Submission of the EC Two-Year Workplan (2019-2020) and Supporting Documents


With the ten (10) year evolvement of the planning model and the valuable interactions of the NEA and EC planners during the previous Regional Planning Workshops, most of the ECs are already capacitated in the enhanced Integrated Computerized Planning Model (e-ICPM) Process. To give them more time to focus and comply with pressing requirements of the deregulated power industry and the challenges to provide access to electricity for all, the **Regional e-ICPM Workshops will no longer be conducted this year.**

Accordingly, all ECs are directed to submit the following documents:

1. Signed Two-Year Workplan (2019-2020)
2. Forecasted Data (15 Year Projections)
3. Long Term Development Plan (15 Year Projections) including Disaster Risk Mitigation Plan
4. Financial Projections including Schedules and Assumptions Used (15 Year Projections)
5. Institutional Development Plan (5 Year Projections)

Please submit said requirements to the Corporate Planning Office on or before **31 August 2018** in hard and soft copies, to provide the NEA Technical Working Group ample time to review and to serve as reference in evaluating the EC Cash Operating Budget.

For your compliance.


EDGARDO R. MASONGSONG
Administrator

